



## NYAHURURU WATER AND SANITATION COMPANY LTD

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### **MINUTES OF THE PRE-SITE VISIT MEETING HELD ON 16<sup>TH</sup> JUNE, 2025 AT THE COMPANY'S BOARDROOM, AND AT THE PROPOSED CONSTRUCTION SITES WITHIN NYAHURURU MUNICIPALITY FOR THE BELOW NAMED SITES;**

#### **LOT NO.1**

Upgrading and Rehabilitation of Water Pipe Network in Nyahururu Municipality at;

- a) Lumumba, Site Phase 1, Kiano, and Upper Coresite,
- b) Lower Coresite,
- c) Garden Estate

#### **LOT NO. 2**

Upgrading and Rehabilitation of Water Pipe Network in Nyahururu Municipality at;

- a) Starehe, PCEA area, Bus Park, Mosque area,
- b) Juakali and Misingo Estates,
- c) Agostino Estate,
- d) Moi Estate

### **MEMBERS PRESENT**

- 1. Joseph Gitau – Project Manager (Chairing)
- 2. Josephine Wangui – Project Secretary (Taking Minutes)
- 3. Moses Mundia – Committee Member
- 4. John Rukwaro – Committee Member
- 5. Dennis Mbaya – Committee Member

### **BIDDERS OR REPRESENTATIVES PRESENT**

- 1. Wambui Ngugi - Roxy Services Ltd
- 2. Esther Kagia – Roxy Services Ltd
- 3. John Gitonga – Steady Achievers
- 4. Mburu Githinji – Ledlay Company Ltd
- 5. Venancio Maina Mwangi – Jofait Contractors Ltd
- 6. Jeniffer Wango – Harviway Ltd
- 7. Victor Shinali – Afriwell Ltd.
- 8. Franklin Chege – Aben Ltd
- 9. Joel Mwangi – Danblaq Company Ltd
- 10. Jevenary Ndegwa M – Joynary Eng. Co. Ltd
- 11. Mburu Githinji – Brownsoil Kenya Ltd

### **PREAMBLE**

The meeting started with a word of prayer from Josephine Wangui at 10.00 am in the company's boardroom where the interested bidders for Lot 1 and Lot 2 were present. The project manager welcomed all the members present and requested them for self-introduction. He then briefed the members on the requirements and expectations of the project to be undertaken.

**MINUTE 001-JUNE-2025/NYAHUWASCO/CLSG2- WATER PIPE NETWORK/LOT1-015&LOT2-016/ INTRODUCTION**

The Project manager did a brief introduction of the Company and stated that Nyahururu Water and Sanitation Company (NYAHUWASCO) is a registered water company under the Company Act Cap 486 laws of Kenya, as an agent of County Government of Laikipia and is mandated to provide water and sanitation services in selected areas of Laikipia West constituency.

NYAHUWASCO, in recognition of the fact that reduction of Non-revenue water (NRW) plays pivotal role in improving the company's effectiveness and sustainability in service delivery, has been in the forefront in ensuring that it takes all necessary efforts to reduce NRW. Currently, the company's NRW is about 37%. The company, upon its inception in 2002, inherited old infrastructure from the defunct Nyahururu Municipality and later took over operation of other schemes earlier run by community based organizations and the defunct National Water Conservation and Pipeline Corporation. The water pipe networks consist mainly of UPVC pipes which have since lapsed their design period and are therefore prone to frequent leaks and bursts contributing significantly to high physical losses.

In an effort to improve service delivery and reduce non-revenue water which in turn will ensure sustainability, the company needs to replace the dilapidated water distribution pipeline networks in Nyahururu municipality. NYAHUWASCO having been funded by World Bank through the Water Sector Trust fund (WSTF) intends to undertake Upgrading and Rehabilitation of Water Pipe Network in Nyahururu Municipality.

Water Services Trust Fund (WSTF) is a State Corporation established under the Water Act (2002) with the mandate to assist in financing the provision of water services to areas of Kenya.

**MINUTE 002-JUNE-2025/NYAHUWASCO/CLSG2- WATER PIPE NETWORK/ LOT1-015&LOT2-016/ LAYOUTS PROJECTIONS**

The project manager explained to the bidders/representative the description of works for the project, stating that most of the pipes materials will be HDPE ranging from sizes of DN32mm to DN160mm. Drawings were exhibited and the project layout was displayed on the screen where bidders were expected to clearly distinguish between the boundaries of Lot1 and Lot2.

The Operations Engineer explained that the construction works would be majorly on replacement of distribution pipelines networks, decommissioning of the old pipe network and on boarding of existing customers to the newly replaced pipeline network. It was also explained that main trunk lines which were displayed on the screen marked with blue color would not be majorly affected by these construction works.

**MINUTE 003-JUNE-2025/NYAHUWASCO/CLSG2- WATER PIPE NETWORK/ LOT1-015&LOT2-016/ PROCUREMENT PROCESS**

It was made clear that law requires the method of procurement to be National Open Tendering for the construction of the proposed project. Bidders /representative present were reminded that the Tendering document can be obtained through downloading from the company's website ([nyahuwasco.co.ke](http://nyahuwasco.co.ke)) and at Public Procurement Information Portal (PIIP) Portal ([tenders.go.ke](http://tenders.go.ke)). All the relevant documents must be attached to the Tender Document when submitting the same and it **may** include the Pre-site visit Certificate issued on 16/06/2025.

Bidders were reminded that this is a World Bank project and therefore bidders should take cognizant of the details in section 6 and 7 of the Technical Specifications of the tender document and adhere to Environmental Social Impact Assessment (ESIA) requirements.

Bidders were also requested to ensure that that they procure the right quality of construction of pipeline materials such as HDPE pipes and fittings which must meet the required standards. They should also ensure

that they enforce the right quality of works where excavation depths meet the required standards and the laid down procedures should be followed strictly. The bidders were urged to ensure that while undertaking the project, they should ensure that they put in place provision to safeguard the population of the affected area against any losses or damages to their livelihood.

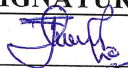
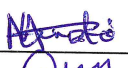
Bidders were advised that road crossings should be handled within the recognized set procedures. They were also informed that all materials acquired will be inspected and subjected to tests upon delivery to the site. Issue of materials removed from the ground was addressed where bidders were instructed that the worn out materials should be delivered to the company's stores for proper disposal as per the requirement of the Public procurement and Asset Disposal Act.2015.

It was noted that it would be important for the successful bidder to strictly adhere to the work methodology and work plan for proper and smooth implementation of the project within the stated timelines.

**MINUTE 004-JUNE-2025/NYAHUWASCO/CLSG2- WATER PIPE NETWORK/ LOT1-015&LOT2-016/ SITE VISIT**

The Project manager took the team to Lumumba, Site Phase 1, Kiano, and Upper Coresite, Lower Coresite and Garden estate- Lot 1; Starehe, PCEA area, Bus Park, Mosque area, Juakali and Misingo Estates, Agostino Estate, Agostino Estate, Moi Estate and demonstrated the various areas where the construction of water pipeline is expected to be installed, showed the team the existing distribution pipelines in the areas and also clarified on issues/questions raised at the site. He also encouraged the bidders to go through the document thoroughly so as to understand on all the requirements expected of them.

There being no other business the meeting ended at 1:45 pm

|   | NAME             | POSITION          | SIGNATURE                                                                            | DATE       |
|---|------------------|-------------------|--------------------------------------------------------------------------------------|------------|
| 1 | JOSEPH GITAU     | PROJECT MANAGER   |  | 17/06/2025 |
| 2 | JOSEPHINE WANGUI | PROJECT SECRETARY |  | 17/06/2025 |
| 3 | MOSES MUNDIA     | PROJECT MEMBER    |  | 17/06/2025 |
| 4 | DENNIS MBAYA     | PROJECT MEMBER    |  | 17/06/2025 |
| 5 | JOHN RUKWARO     | PROJECT MEMBER    |  | 17/06/2025 |